

CURRICULUM VITAE

Matthew J. Sheffer
Major, U.S. Army

Education

University of Virginia, Charlottesville, Virginia
Master of Arts (MA), Foreign Affairs, 2006

The College of William and Mary, Williamsburg, Virginia
Bachelor of Arts (BA), Government, cum laude, 1997

United States Army professional education

- Commander's Safety Course, 2003
- Petroleum Officer Course (Honor Graduate), Fort Lee, Virginia, 2002
- Combined Arms and Services Staff School, Fort Leavenworth, Kansas, 2001
- Combined Logistics Captain's Career Course (Distinguished Honor Graduate), Fort Lee, Virginia, 2001
- Mortuary Affairs Officers Course (Distinguished Honor Graduate), Fort Lee, Virginia, 2001
- Sling Load Inspector Certification Course, Fort Lewis, Washington, 1999
- Supply and Service Management Officer Course (Honor Graduate), Fort Lee, Virginia, 1999
- Defense Packaging of Hazardous Materials for Transportation Course, Fort Lewis, Washington, 1997
- Armor Officer Basic Course (Commandant's List), Fort Knox, Kentucky, 1997
- Airborne School, Fort Benning, Georgia, 1995

Current Position

2006-Present **United States Military Academy**, West Point, New York
Instructor of International Relations and Comparative Politics
Foreign Area Officer, Middle East and North Africa

Teaching Experience

- 2006-Present **Department of Social Sciences, United States Military Academy**, West Point, NY
Instructor of International Relations and Comparative Politics
- Executive Officer of the International Relations Program. Responsible for managing the daily operations of 14 permanent and rotating civilian and military faculty across eight international relations courses. Serves as the Program Director in the absence of the director.
 - Course Director and Instructor of a mandatory core course in International Relations. Supervises the efforts of 11 faculty members responsible for teaching 1000 cadets each year. Ensures course curriculum develops cadet critical thinking, writing, analysis, and speaking skills with regard to political, social, and economic issues while preparing them for service as Army officers.
 - Thesis Director of the International Relations Program. Provides oversight and administrative support for 6 thesis candidates and 21 faculty members.
 - Instructor of a comparative politics seminar on the Arab-Israeli Conflict
- Jan-May 2006 **Department of Politics, University of Virginia**, Charlottesville, Virginia
Teaching Assistant
- Instructor for two sections of Introduction to American Politics
- Jul 1997-Present **Collegiate Professional License**, Commonwealth of Virginia Board of Education
- Endorsement in High School History and Social Science
- Jan-May 1997 **Supervised Teaching**, Hampton High School, Hampton, Virginia
- Sep-Dec 1996 **Clinical Teaching**, Lafayette High School Off-Site Alternative Education Program, Williamsburg, Virginia

Publications and Scholarly Activities

Book Chapters and Articles

- Sheiffer, Matthew J. ed. *Selected Readings in International Relations* (New York: Pearson-Longman Custom Publishing, 2008)
- _____. "Hot Aircraft Refueling: Second to None!" *Quartermaster Professional Bulletin* (Winter 2003)

Conference Participation

- Sheiffer, Matthew. "American Decision Making and the 1967 Arab-Israeli Conflict". Submitted for the ISA Annual Convention 2009, New York.

Scholarly Activities

- Institute Fellow, Brandeis University Summer Institute for Israel Studies, Jun 2007-present
- Table Facilitator, Texas A&M Student Conference on United States Affairs (SCONA), Feb 2007
- Table Mentor, Student Conference on United States Affairs, U.S. Military Academy, 2006-2009
- United States Military Academy Master Teacher Program, Aug 2006 - May 2008

Unpublished Manuscripts

- Sheiffer, Matthew J. "Simulation Use in the Introductory International Relations Classroom" Jan 2008
- _____. "U.S. Role in Democratization," Table Paper for Student Conference on United States Affairs 59, Oct 2007, United States Military Academy\
- _____. "Middle East, North Africa, Horn of Africa," Table Paper for Student Conference on United States Affairs 58, Oct 2007, United States Military Academy
- _____. "Political-Military Strategy and Democratization in Iraq," Feb 2007
- _____. "U.S. Role in Democratization," Table Paper for Student Conference on United States Affairs 58, Nov 2006, United States Military Academy

Professional Experience

Jun 2004-Jul 2004 **602d Aviation Support Battalion**, 2d Infantry Division, Camp Stanley, Republic of Korea
Battalion Support Operations Officer (SPO)

- Directed the logistics operations of a 600 soldier Division Aviation Support Battalion responsible for supporting a 3,000-soldier Aviation Brigade.
- Led a 15-soldier section responsible for planning and executing supply, ground maintenance, and aviation maintenance activities for an Assault Helicopter Battalion (UH-60), an Attack Helicopter Battalion (AH-64), and a Divisional Cavalry Squadron.
- Monitored ground and aviation equipment readiness; expedited work orders and repair parts as needed.

Apr 2003-Jun 2004 **602d Aviation Support Battalion**, 2d Infantry Division, Camp Stanley, Republic of Korea
Company Commander

- Led a 161-soldier forward deployed Headquarters & Supply Company in an Aviation Support Battalion.
- Provided direct support petroleum, ammunition, and general supplies to over 3,000-soldiers in the Division Aviation Brigade.
- Operated forward area rearming and refueling points, the forward ration break point, and the ammunition transfer point for an Assault Helicopter Battalion (UH-60), an Attack Helicopter Battalion (AH-64), and a Divisional Cavalry Squadron.
- Provided food service and unit level administrative and logistical support for a 600-soldier Support Battalion
- Responsible for the accountability, maintenance, and tactical employment of 63 vehicles and equipment valued in excess of \$13.5 million.

Mar 2002-Mar 2003 **8th Personnel Command**, Yongsan, Republic of Korea
Brigade Logistics Officer (S4)

- Logistics officer for an 800-soldier Theater Army Brigade providing human resource support for all Army personnel in the Republic of Korea.
- Led a 7-soldier section that provided staff supervision over all logistics activities in the areas of supply, maintenance, transportation, services, engineering, and facilities management.
- Food Service Officer of the Theater Army Replacement Company dining facility. Led a 40-soldier facility responsible for providing food service support for all Army personnel during their arrival and initial processing in the Republic of Korea.

Jan 1999-May 2001 **296th Support Battalion**, 2d Infantry Division, Fort Lewis, Washington

Battalion Personnel Officer (S1)

- Human Resource Coordinator for a Stryker Brigade Combat Team Brigade Support Battalion.
- Responsible for supervising a five-soldier Personnel Action Center providing human resource and finance support for an 800-soldier organization.
- Advised the Commander and executed unit programs concerning finance support, evaluations, awards, promotions, publications, postal operations, alcohol and drug abuse prevention, and legal actions.

Supply Support Activity Platoon Leader

- Led a 35-soldier supply platoon responsible for providing general supply parts, packaged petroleum products, and repair parts to a 3,500-soldier Armor Brigade Combat Team.
- Responsible for supervision of a warehouse responsible for parts valued at \$12 million.
- Responsible for the accountability, maintenance, and tactical employment of 34 vehicles and equipment valued in excess of \$6 million.

Supply Platoon Leader

- Led a 24-soldier supply platoon responsible for providing bulk petroleum and ammunition to a 3,500-soldier Armor Brigade Combat Team.
- Responsible for the receipt, issue, and distribution of bulk petroleum and the operation of the brigade ammunition transfer point.
- Responsible for the accountability, maintenance, and tactical employment of 22 vehicles and equipment valued in excess of \$4 million.

Sep 1997-Dec 1998 **1st Battalion, 32d Armor**, 2d Infantry Division, Fort Lewis, Washington

Tank Platoon Leader

- Led a worldwide deployable M1A1 Tank Platoon.
- Responsible for the health, welfare, morale, development, and discipline of a 16-soldier organization.
- Responsible for the accountability, maintenance, and tactical employment of six vehicles and equipment valued in excess of \$13 million.

Military Qualifications

- Primary Specialty: Foreign Area Officer (Middle East and North Africa)
- Secondary Specialty: Logistics (Petroleum and Water Supply Management)
- Additional Skills: Instructor, Mortuary Affairs, Parachutist, M1A1 Tank

Awards & Decorations

- Meritorious Service Medal, 2004
- Army Commendation Medal, 2001
- Army Achievement Medal, 1999 and 2001
- Army Superior Unit Award, 2001
- Global War on Terrorism Service Medal, 2003
- Korean Defense Service Medal, 2003
- Overseas Service Ribbon, 2002
- National Defense Service Medal, 2001
- Military Outstanding Volunteer Service Medal, 2003
- Army Service Ribbon, 1997
- Army Parachutist Badge, 1995
- Distinguished Military Graduate, The College of William and Mary, 1997
- Order of Saint Martin, U.S. Army Association of Quartermasters, 2001

Service and Community Activities

- Executive Secretary, Faculty Search Committee to select Academy Professor and Director of the Center for Enhanced Performance, Office of the Dean, United States Military Academy, Apr 2008-Jun 2008
- Officer in Charge, Big Brother and Big Sisters Club, U.S. Military Academy, Apr 2008-May 2009
- Department of Social Sciences representative to the Communications goal team, Dec 2007-May 2009
- Company Academic Counselor, U.S. Military Academy, Aug 2007-May 2009
- U.S. Military Academy Pilot Mentor Program, Aug 2007-May 2008
- Honor Representative, Department of Social Sciences, U.S. Military Academy, Jun 2007-May 2009
- Honor Mentor, U.S. Military Academy, May 2007-Jan 2009
- Debate Judge and Trip Section OIC volunteer, U.S. Military Academy Debate Team, Aug 2006-May 2009
- Academic Officer in Charge Volunteer, U.S. Military Academy, Aug 2006-May 2009
- Sponsor, U.S. Military Academy Fourth Class Sponsorship Program, Jul 2006-May 2007

Professional Organization Membership

- Association of the United States Army (AUSA)
- American Political Science Association (APSA)
- Foreign Area Officer Association (FAOA)